

## **CENTRAL SERVICES COST ALLOCATION PLAN**

### **General Services Administration - Materials Management Division**

#### **Nature and Extent of Services**

The General Services Administration is responsible for providing support services necessary for the continued operation of the County government including: fleet, materials, facility and insurance management; facility design, construction and maintenance; real estate acquisition; and lease negotiation and management. The Materials Management Division is responsible for providing supplies, materials and warehouse services to all County departments.

Costs incurred by GSA - Materials Management Division have been properly offset by those revenues collected for services provided. Only cross-allocated costs (i.e., actual costs incurred by other central service support departments) that are associated with the GSA - Materials Management Division have been distributed to all benefitting County departments, division and programs on the basis of actual materials management charges.

